

SingletrAction Annual General Meeting

For the period 15th April 2012 to 4th August 20132



18th May 2014 : 1.30pm – Dalby Courtyard Meeting Room

1. Introduction

A warm welcome was offered to all attendees by Tim Sellors (Chairman). To save time individual introductions were missed out.

2. Apologies

Libby Smith
Giles Rodgers
Stephen Boyd (Webmaster)

3. Actions from last AGM

A list of all actions from the last AGM which haven't been cleared was explained. Out of these the following actions are still outstanding.

Action	By who
Formalise core group and create organisation diagram.	TS
Give core group access to Dropbox folder.	DB
T-Shirt Redesign.	GM
Give access to twitter to people who may be interested.	JL
Arrange meeting to discussing updating and developing website	DB/JL/JS/SB

4. Trustees

The trustee roles must be voted on annually, allowing existing trustees to step down or express their interest in continuing in the role. However anyone else who is interested in performing one of the roles and becoming a trustee can put their names forward at this time.

- 4.1.** Tim Sellors has been Chairman for 8 years and is finally stepping down from the post. This post is open to anyone and is to be voted on.

Proposal: **Jeremy Sainter to become new Chairman**

Proposed by - David Brayshaw Seconded by - John Light Proposal carried (unanimously).

Jeremy thanked Tim for his 8 years of hard work as Chairman.

- 4.2.** Jeremy Sainter has been Vice Chair for the preceding year and has had to step down from the role having being voted in as the new Chairman. This post is open to anyone and is to be voted on.

Proposal: **Tim Sellors to become new Vice Chair**

Proposed by - Clare Woodall Seconded by - Dan Patinson Proposal carried (unanimously).

- 4.3.** John Light has been Treasurer for the preceding year and has expressed an interest in continuing in the role for the next year.

Proposal: **John Light to continue as Treasurer**

Proposed by - Jason Ashworth Seconded by - Tim Sellors Proposal carried (unanimously).

- 4.4.** David Brayshaw has been Secretary for preceding year and has expressed an interest in continuing in the role for the next year.

Proposal: **Dave Brayshaw to continue as Secretary**

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Proposed by - Clare Woodall

Seconded by - Jeremy Sainter

Proposal carried (unanimously).

ACTION – Inform Webmaster of changes to the trustees and have emails etc. changed to reflect this.

DB/SB

5. Accounts

John light (Treasurer) briefly went through an explanation of this year's Treasurers report. Once again our closing balance is slightly above the opening balance for the year.

Thanks to a major donation from the Forestry commission we have been able to purchase surface materials and do a lot of work at both the Stainburn and Guisborough sites without having to use club funds.

Last summers chainless challenge brought in around £200 to club funds and we also had a generous donation of £100 from Jai Mistry, a volunteer who has now moved to Canada.

5.1. External commissions

From time to time SingletrAction are asked to consult on projects; often this is in other regions of the UK. Recently SingletrAction were approached by Derbyshire County Council (DCC) to provide advice and support for a project they are running. Tim Sellors (Vice Chair) visited them, spending a day offering advice and suggestions on how they could move their project forward. At the end of the process DCC offered to pay SingletrAction for their Time.

It was felt that in such a situation where SingletrAction receive money and a volunteer has taken time off work, travelled and is acting on behalf of SingletrAction, they should be paid for their time. However at present the club charter restricts this from being done, so in order for us to allow us to pay volunteers the section of the charter relating to this needs to be rewritten.

Members agreed that a rate of 45p per mile and a flat rate of £100 per day were acceptable, but that this would need to be reviewed on an annual basis. Members also agreed that any money given to the club by a council or other organisation would be considered to be a donation for our advice, rather than us charging for a service we have provided.

One stipulation was that before any request be taken up by a volunteer it must first be agreed by the Chair, Vice Chair, Secretary & Treasurer.

Proposal: Rewrite parts of Charter

Set a rate of 45p per mile for mileage and a flat fee of £100 for a day's consultation

Proposed by – Jeremy Sainter

Seconded by – Tim Sellers

Proposal carried (unanimously).

ACTION – Draft proposal for paying volunteers for time and travel.

JS

ACTION – Re-write sections of charter to allow payment of volunteers

DB/JS

6. Membership

Dave Brayshaw (Secretary) explained that membership has been holding steady at approx. 115 members, which is almost the same as in the previous year. In the last 12 Months we have had 56 members who have chosen not to renew their memberships, however due to a similar number of new members joining up we are currently at around the same number.

6.1. Excluding individuals

Over the last year an individual member became a cause of concern to the trustees, despite polite requests and warnings the member continued to act in a way that was damaging the name of

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SingletrAction. FC also voiced concerns about the member so the trustees took the unprecedented decision to exclude a member from SingletrAction. This decision was not taken lightly.

At present SingletrAction does not have a written policy on the procedure for excluding members. It was agreed that a draft policy should be written and brought to the next AGM to be reviewed.

6.2. Cost of Membership

In the past members have suggested that the cost of membership may be a bit too high, it has also been suggested that by reducing the cost it may be possible to attract larger numbers of members. It was also suggested that not all members have access to PayPal and that alternative methods of payments would be useful when joining / renewing.

ACTION – Draft proposal for excluding volunteers.

John Ramsden

ACTION – Pole membership to gauge peoples opinion on membership fee

DB

ACTION – Review alternative methods of membership payment

JL/DB

7. Merchandise

Merchandise including t-shirts are a useful way to promote SingletrAction, however in recent years there has been a lack of movement in this area.

Over a year ago FC paid for a custom designed t-shirt for Dalby volunteers, the design has been well received and is almost seen as a uniform. However it is most unlikely that FC would pay for other site-specific t-shirt designs. One option would be to approach local shops and businesses to see if they would be interested in sponsoring the t-shirt designs.

In terms of other merchandise there is the possibility of using Trail-24 producing and setting t-shirts on our behalf, that way we don't have to keep stock.

ACTION – Approach local shops about sponsoring site t-shirts.

DP/TS

ACTION – Discuss t-shirt designs with Trail-24.

JL

8. Website, Facebook & Twitter

There is a need to update the look and feel of the current website to make it more accessible and easier to navigate. It has been pointed out that some information is quite difficult to find on the website as it stands. In order to improve things there will need to be a meeting of all interested parties. It is important that the Webmaster is included in these plans and a date should work around when he is available.

Access to the website should also be given to lead volunteers to write dig-day reports etc.

ACTION – Arrange access for DP and CW to edit and add to website.

DB/SB

ACTION – Plan meeting for website re-design.

DB/JL

9. Opportunities / Future Events

9.1. Chainless 2014

Unfortunately due to a number of commitments we are not in the position of running the Chainless Challenge this year. We are hoping to run it again in May 2015 and also hope to run it as a series to take advantage of BC's race series discounts.

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9.2. Ard Rock

We have been approached by Joe at Pro Ride Guides to help out with marshalling at this year's Ard Rock Enduro, with the possibility of a donation to the club for each member who helps.

ACTION – Liase with Joe and drum up volunteers to act as marshalls.

DB

10. Any other Business

10.1. Bi-Annual Meeting

Actions from AGM 2014

Action	By who	Date cleared	Details
Inform Webmaster of changes to the trustees and have emails etc. changed to reflect this.	DB/SB		
Draft proposal for paying volunteers for time and travel.	JS		
Re-write sections of charter to allow payment of volunteers	DB/JS		
Draft proposal for excluding volunteers.	Dr John		
Pole membership to gauge peoples opinion on membership fee	DB		
Review alternative methods of membership payment	JL/DB		
Approach local shops about sponsoring site t-shirts.	DP/TS		
Discuss t-shirt designs with Trail-24.	JL		
Arrange access for DP and CW to edit and add to website.	DB/SB		
Plan meeting for website re-design.	DB/JL		
Liase with Joe and drum up volunteers to act as marshalls.	DB		