

SingletrAction Annual General Meeting (2008) Minutes

10:30 am Sunday, 18 April 2008
Church Hall, Dob Park Road

Attendees (16):

Tim Sellors (Chair)	Becky Knight (BK)
Chris Knight (CK)	Mark Britchford (MB)
Paul Stevens (PS)	Simon Booth (SB)
Paul Jackson (PJ)	Libby Boyd LB)
Craig Smith (HoTD, Stainburn) (CS)	Bobby Heywood (BH)
Steve Boyd (Webmaster) (SB)	Gil Montague (HoTD, Dalby) (GM)
Nick Harms (Secretary)	Sam Boler (SB)
Steve Rhodes (SR)	Luke ?? (L?)

	Action
1. INTRODUCTION (by T Sellors, Chair)	
2. APOLOGIES	
2.1. Lee Owen Stanford, Simon Mander	
3. ACTIONS FROM LAST AGM (by T Sellors, Chair)	
3.1. Completion of charity application: not complete, to be progressed and completed by next AGM.	Chair
4. ACCOUNTS (by T Sellors, Chair)	
4.1. £7,490.79 in STA a/c - £1,185 to be paid out for jerseys. Balance is approximately £6,300. Expect to raise £1,000 to £1,500 from memberships (2008 to 09). <i>[Post-meeting note, this level of funding / membership seems unlikely given current renewals, June 2008]</i>	
5. SITE AND ACTIVITY REPORTS:	
5.1. Dalby (by Gil Montague, HoTD)	
5.1.1. Volume of usage very high and trails getting worn. FE bike ranger monitoring trails, repairs are being done as resources allow. 1 area closed since November due to flooding at 2 bomb holes. Maps are poor due to fire roads not being shown, escape routes from trails difficult to identify. Memory maps of all STA trails suggested.	
5.1.2. Produce memory maps of Dalby and Stainburn, include on website.	CK
5.1.3. Produce better quality map for Dalby, include on website.	GM
5.1.4. Current activity: approximately 600m section being constructed by volunteers. Anticipate that section will be open July/August 2008. Whitecliffe will be next project, a technical descent.	
5.1.5. Demo Days (trade): possibility that STA could have a stand, STA will put dates on web site. Supply dates.	GM

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<p>5.2. Guisborough (by T Sellors, Chair)</p>	
<p>5.2.1. Feasibility study been completed, FE have undertaken a round of public consultation.</p>	
<p>5.3. Silton (by Nick Harms, Secretary)</p> <p>5.3.1. Rebuilt after felling/thinning work, course becoming more popular. Silton website closing down and being moved to main STA website.</p>	<p>Sec' / HoTD/ Web'</p>
<p>5.4. Stainburn (by Craig Smith, HoTD)</p> <p>5.4.1. <u>Descent line and funding</u></p> <p>5.4.1.1. Descent line completed, more features to be added to trail by volunteers as and when.</p> <p>5.4.2. <u>Pump track</u></p> <p>5.4.2.1. Pump track to be rebuilt following drainage work undertaken gratis by Clixby's. Chair thanked Clixby's for their support.</p> <p>5.4.2.2. Application to be put to FE for low North Shore near pump track. Select location, prepare rough designs for TS to pass to FE.</p> <p>5.4.3. <u>Norwood</u></p> <p>5.4.3.1. FE's position is that Stainburn has "enough trails". STA feel that development of Norwood would provide additional variety to the Stainburn area. STA have been granted permission to maintain the existing network. STA to continue lobbying FE to develop area.</p>	<p>PS</p> <p>Chair</p>
<p>5.5. Wharnccliffe (by Chair)</p> <p>5.5.1. Development at Wharnccliffe progressing slowly. Difficulties with attracting volunteers for dig days and relationship with FE causing particular problems.</p>	
<p>5.6. Other Projects / Matters (by various including Chair/Craig Smith, HoTD)</p> <p>5.6.1. <u>School Consultations</u></p> <p>5.6.1.1. TS approached by Bingley Grammar and another school to advise on feasibility and practicality of constructing trail within their grounds for pupil's use. Site visit with CS to Bingley Grammar, positive though not heard of progress since.</p> <p>5.6.2. <u>Planning Application for Quarry Site</u></p> <p>5.6.2.1. Escrick MTB centre consultation to be progressed in 2008. Site will be operated as an inert landfill and is next to an existing Sustrans route. As part of planning permission operator must construct some MTB facilities. Temporary ones in areas of site whilst operating and a permanent one on completed landform. <i>[Post meeting note: TS and CS attended meeting in June 08 with planning consultant and owner / operator. STA to mark out route with sketch designs for first temporary section and operator to construct with own plant and materials. Will need volunteers for a flagging day on site one weekend in July 08, TBA]</i></p> <p>5.6.3. <u>Ilkley DH proposal at Paradise Drive</u></p> <p>5.6.3.1. Ilkley meeting concluded that MTB impact on the moor was less than expected. Likelihood is that designated routes for MTB usage will be provided. Potential for DH at Paradise Drive (raised and progressed with Bradford MBC so far by local, Roger</p>	<p>CS / Chair</p>

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<p>Sture). Total length of area about half that of descent line, but with potential for a couple of separate lines.</p> <p>5.6.3.2. Roger needs support and technical input to progress development plan to submit to Bradford MBC, SingletrAction to provide. Initially STA members tasked to support RG as he requests.</p> <p>5.6.4. <u>Press Coverage</u></p> <p>5.6.4.1. Our projects have received a lot of press coverage in last year, including Dirt (x2), What MTB, MBR (x2). Continuing good coverage of STA development, Dalby and Stainburn in particular. This is positive for us and sport in general and has come about mostly through contact from mags, rather than us chasing them.</p>	NH / MB
<p>6. WEBSITE (by Steve Boyd, Webmaster)</p>	
<p>6.1. Updates: Gallery, Front Page, News Section</p> <p>6.1.1. Chair thanked Steve Boyd who has put together an excellent website.</p> <p>6.1.2. The new gallery added recently to the site will allow uploading of photos. Provide guidance on how to upload photos.</p> <p>6.1.3. Front page will have new sponsor spotlight section.</p> <p>6.1.4. Other non-STA contributors have asked for their info to be added to the site.</p>	Chair / Web'
<p>6.2. News Contributions</p> <p>6.2.1. Request to STA members to provide content for the site. Anything vaguely relevant and interesting will be considered. The purpose of this content is to keep the site "fresh" and items of interest / to discuss / enjoy.</p>	All
<p>6.3. Mods / Admin / SPAM</p> <p>6.3.1. SB has added extra protection to the registration process for the STA forum. Likelihood is that some will get through eventually and post as they are continually trying new ways to access all webspace. Therefore, it is inevitable that occasional SPAM will reach the forum. New Administrators have been added and offending material should be moved to "Admin" section of the forum and SB notified. Better to do it this way so SB can check details and assess how they got through existing barriers.</p>	
<p>7. MEMBERSHIP</p>	
<p>7.1. Cost</p> <p>7.1.1. Annual membership fee remains £15 for 2008/09. PayPal will add 75p to the cost of membership if purchased online, agreed that if this option is offered in future that it is added to "price".</p>	

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<p>7.2. Changes to membership prices / administration, as follows:</p> <ul style="list-style-type: none"> ○ Subscription still due for renewal at end of March for following 12 months (April being Month 1) at £15 (standard adult rate, under 16's remain same at £10 for same period). 01 April to 31 March following year is a "membership year". ○ Anyone joining between 01 October to 31 December are charged £10. Membership then runs to end of membership year in which they join. ○ Anyone joining between 01 January to 30 March is charged £15. Membership runs to end of following membership year (i.e. anything up to 15 months for the price of 12). ○ These changes to membership prices proposed by TS, seconded by CS, motion carried unanimously. ○ Monthly renewals will be examined at next AGM (2009). ○ Direct Debit to be explored as a possible payment method for membership. 	Chair
<p>7.3. Online payment via Paypal (for membership and merchandise).</p> <p>7.3.1. Many raised this as an important aspect missing from the site that would raise membership numbers (by making the process more convenient) and to fit with many who do not have cheque books. Generally agreed a good idea (though think any extra cost of such a system should be passed on to those using it). Options to be investigated, implications assessed and system implemented on site.</p>	Chair / Web'
<p>7.4. Stickers</p> <p>7.4.1. Variety of stickers have been produced by BH's mum, all concluded that they are excellent. Chair thanked BH and his mum for their generous support. A news item will be added to website saying the same. Details to be provided.</p>	BH / Chair
8. MERCHANDISE	
<p>8.1. Jerseys and Other Opportunities</p> <p>8.1.1. STA Jersey's to be printed in next few weeks. Possibility of new designs for T Shirts. Chair man thanked Chris Wood for his efforts on the design and all others involved in the process.</p> <p>8.1.2. Members T Shirt price to be increased to £9.50 each to ensure full costs are covered (principally postage and packing).</p> <p>8.1.3. Non members T Shirt price to remain at £15.</p> <p>8.1.4. Price of T Shirts to be changed on website and membership form.</p> <p>8.1.5. Chair circulated promo' items (key rings, mouse mats etc). Agreed costs were too high to do as "free" items with membership or the like. Caps (sourced by CS) were popular and styles / colours need choosing, order placing and adding to website.</p>	GM Web' Chair / CS
<p>8.2. Merchandise Budget</p> <p>8.2.1. Chair requested a limited budget be agreed for procurement of and other merchandise costs (e.g. set up, one offs etc) for market testing in 2008. AGM agreed a budget of £300 (excluding T Shirts).</p>	

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9. FORESTRY ENTERPRISE (by T Sellors, Chairman)	
9.1. Third Party Insurance 9.1.1. Chair thanked FE for providing this insurance for last year. Has discussed matter with Alan Eves (FE Area Manager, N Yorks) who verbally confirmed happy to continue this, although will double check. Chair thanked FE for their continued support in this respect. Confirm that insurance is in place.	Chair
9.2. Working Relationship 9.2.1. Further to previous comments from FE regarding the STA/FE working relationship Chair confirmed he had discussed this with AE (FE). Both acknowledged it had improved and would continue to support each other. FE confirmed they were pleased with ongoing improvements and recent successes.	
9.3. Dalby Passes 9.3.1. Chair and HoTD's confirmed arrangement agreed in last year with Paul Cody (FE) for obtaining passes seem to be working and are now established. 9.3.2. Article needs to be put on website to advertise / added to permanent list of member's benefits.	Sec' / Web'
10. OPPORTUNITIES / FUTURE ACTIVITIES	
10.1. Wykeham Downhill 10.1.1. Contact made with Wykeham volunteers and FE over future of DH. This to be continued and our assistance offered where it might help. Secretary to continue contact.	Sec'
10.2. Harrogate Cycling Fund 10.2.1. Possibility that STA may be able to contribute in some way to cycling development in Harrogate. To be explored further and our assistance offered.	Sec'
10.3. Wharfedale Trail / Addingham 10.3.1. Sustrans type trail has been proposed called "Wharfedale Trail" (http://www.wharfedaletrail.co.uk/) to follow line of old railway between Addingham and Bolton Abbey. Seems to have suffered from considerable resistance. STA has offered support (by Chair). Also directed them to BBC producer who contacted Chair about an article on the ("Outside In" programme, Yorkshire TV).	
10.4. Leeds Cycle Plan 10.4.1. Possibility that STA may be able to contribute in some way. Chair discussing with Ed Battye (proprietor of Crosstrax, Rodley and Chair of LCP Forum) and has contacted Leeds CC officer involved.	

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<p>10.5. Bradford Cycle Plan / Ilkley Moor / Rombalds Moor</p> <p>10.5.1. Possibility that STA may be able to contribute in some way. Chair discussing with Ed Battye (Crosstrax) and Bradford MBC officers.</p> <p><i>[Post meeting note: a “forum” has been set up by Bradford MBC for users of Rombalds Moor (which includes Ilkley Moor) which seeks to represent all user groups. Anyone with an interest is encouraged to contact Bradford MBC and get involved.</i></p> <p><i>Another group has been set up by Bradford MBC “Friends of Ilkley Moor”, solely focusing on Ilkley Moor. Anyone with an interest is encouraged to contact Bradford MBC and get involved.</i></p> <p><i>STA has also been asked to attend meetings with private landowners of Bingley, Hawksworth and Addingham Moors to discuss, as part of a wider group of MTBers, potential for a voluntary access agreement. This is being undertaken in conjunction with CTC and IMBA.]</i></p>	
<p>10.6. Norwood Edge Trails</p> <p>10.6.1. Covered in section 5.4.3, above.</p>	
<p>10.7. Stainburn: Next Steps (Aldo’s / Re-build PT)</p> <p>10.7.1. Exploratory walk of line to be made next dig day. To be organised by HoTD Stainburn.</p> <p>10.7.2. Stainburn has lots of bits of work to be completed e.g. PT, top of Descent Line, top of Red Loop where riders access DL form road, area below DL earmarked for extension into and down to Dob Park Road etc. However, volunteers keen to identify the next “big” project.</p>	CS
<p>10.8. Stainburn: Launch Event</p> <p>10.8.1. General support for some sort of launch event. To be costed out.</p>	PS
<p>11. SPONSORS</p>	
<p>11.1. New Retail Sponsors:</p> <p>11.1.1. BDS trailers (arranged by Wharnccliffe), Dialled Bikes (arranged by Chair), Big Bear Active (arranged by Chair). Info regarding these companies to be provided to webmaster.</p>	Chair
<p>11.2. New Contributions:</p> <ul style="list-style-type: none"> ▪ Crosstrax, Rodley (agreed but money to be collected) ▪ Whitakers Signs, Sheffield (production of signs gratis for Wharnccliffe), ▪ Clixbys (stockpiles of material, drainage pipe and labour following construction of DL at Stainburn). ▪ BH’s mum, stickers. ▪ Brant Richards (On-One), donation of frame for membership competition. Arranged and organised by PS. 	

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<p>11.3. Renewal of Main Sponsors / Advertisers on Website. 11.3.1. None have been asked to renew since first fee paid (typically lasts 1 year). Renewals to be discussed and agreed.</p>	Chair
<p>12. ANY OTHER BUSINESS</p>	
<p>12.1. <u>Sierra Castril</u> – opportunity for STA to contribute to development in Spain. Would need a team to undertake a ‘working holiday’ to assess.</p>	SR
<p>12.2. <u>Yorkshire Water</u> – PJ to follow up opportunities with YW and cycle network around local reservoirs.</p>	PJ
<p>12.3. <u>Signage</u> required to inform trail users where volunteers are working, both as safety measure and for advertising.</p>	LB
<p>13. NEXT MEETING</p>	
<p>13.1. Next AGM scheduled for March 09.</p>	